

MINUTES (DRAFT)
MEAD PUBLIC LIBRARY
FINANCE COMMITTEE MEETING
Thursday, June 21, 2012

The meeting of the Mead Public Library (MPL) Board Finance Committee was held on Thursday, June 21, 2012 in the Public Conference Room. Present Committee Members: Mr. Zylman, presiding; Ald. Carlson, Mrs. Johnson, Mr. Nelson and Mrs. Quinn. Unable to attend: Mr. Sampson. Others present: City of Sheboygan Chief Administrative Officer James Amodeo. Present Staff Members: Ms. Winkle and Mr. Zehfus.

1. The meeting was called to order at 2:17 p.m. by Zylman.
2. Zylman determined there was a Quorum present.
3. Johnson **moved** to approve the Finance Committee minutes of May 24, 2012. **Seconded** by Quinn. The motion **passed**.
4. Zylman began discussion and possible action on the Library Board Finance Committee's philosophy and procedures. Zylman distributed an organizational talking points document and went over it with the Committee. Discussion followed, no action was taken.
5. Zylman began review and possible action on payment of current expenditures, including payroll and recurring expenditures. Nelson **moved** to recommend the Board approve the current expenditures. **Seconded** by Quinn. The motion **passed**.
6. Zylman began review and possible action on elimination of fees for business use of the Rocca Meeting Room and Public Conference Room. Winkle explained the reasoning for drafting changes to the current fee policy. The Committee discussed the matter. Johnson **moved** to recommend that the Board continue the policy of the non-refundable charge for use of the Rocca Meeting Room by businesses but to allow them to use the Public Conference Room without charge. **Seconded** by Carlson. The motion **passed**.
7. Winkle reported on the status of the proposed budget amendment re Rocca Meeting Room improvements. The measure has been passed by Common Council. Work is scheduled to begin in late August.
8. Zylman confirmed that he will present the committee report to the Mead Public Library Board at its meeting later this afternoon.
9. The date of the next meeting will be July 26th or as needed.
10. Carlson **moved** to adjourn the meeting. **Seconded** by Nelson. The motion **passed**. Zylman adjourned the meeting at 3:07 p.m.